

CHIPIG

Minutes #16

Date: Wednesday, June 10, 2009
Chair: Mary Anne Howse

Location: Marion Powell Women's Health Information Centre
Recorder: Erica Lee

Present: Fatimah Ahmed (The Scarborough Hospital), Nikki Bansil (Humber River Regional Hospital), Liz Gibbon (Trillium Health Centre), Mary Anne Howse (Women's College Hospital), Erica Lee (AIDS Committee of Toronto), Taryn Lenders (Alberta Children's Hospital Knowledge Centre), Lily Mac (AIDS Committee of Toronto), Judith Purdell-Lewis (Consumer Information Service, Hamilton), Marilyn Schafer (Women's College Hospital), Tara Zarren

Regrets: Cheryl Miller (hi Collaborative), Marg Muir (Sunnybrook Health Sciences Centre and Trillium Health Centre), Elizabeth Puckering (Mississauga Central Library), Mary Robinson, Christine Marton, Kim Meighan (Hospital for Sick Children), Joyce Pharoah (Homewood Health Centre)

Please note: Minutes will be approved at next meeting

| Item | Agenda | Discussion/Decisions/Action Summary | Person Responsible |
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| 1 | Call to order | Welcome and introductions | |
| 2 | Minutes from last meeting | <ul style="list-style-type: none"> • The minutes of the last meeting were reviewed • One change requested: spelling of "Dianne Kharouba"'s name corrected in Co-chair updates section • Motion to approve as amended by Marilyn Schafer, seconded by Liz Gibbon; approved | Erica Lee |
| 3 | Co-chair updates (Mary-Anne Howse, Marilyn Schafer) | <ul style="list-style-type: none"> • Followed up with CHLA president Dianne Kharouba about letter from CHIPIG regarding consumer health track at 2010 CHLA conference →CHLA not aware of receiving letter; Mary Anne e-mailed letter again, this time directly to conference co-chair, and requested a liaison person with conference planners; awaiting reply • Strategic direction committee to meet June 15 to determine priorities for CHIPIG activities and ways to improve membership interest →suggestion from members at meeting to conduct a survey among CHIPIG members • Mary Anne participated in meeting with Health Science Information Consortium of Toronto executive director and consumer health interest group co-chairs→main mandate of consortium does not include support of consumer health, but they are considering support around consumer health related electronic database subscription advocacy, a poll to determine consumer health interest among members, a wiki to promote resource sharing, a listerv, and encouraging interested Consortium members to join CHIPIG • 2009 CHLA conference did not have a lot around consumer health; keynote speaker topics included issues relevant to consumer health (e.g. use of mobile technologies, health libraries by 2035, politics | |

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| | | <p>of Insite safer injection site and its supporting research); also panel discussion on knowledge translation that included discussion on use of social media</p> <ul style="list-style-type: none"> • Petition for Consumer Health Information Service at Toronto Reference Library seeking signatures; Marilyn noted that the petition would likely not influence the closing of the service, but is important for making a statement of support | |
| 4 | Newsletter (Liz Gibbon) | <ul style="list-style-type: none"> • Spring newsletter now available; does not include Hidden Gems section because no submissions received; members encouraged to think of resources for next newsletter • Editors open to new ideas or suggestions on format changes from members → suggestion at meeting for theme on multilingual resources; Liz commented this had been done a couple years ago, but could possibly be done again | |
| 5 | Webmaster (Taryn Lenders) | <ul style="list-style-type: none"> • Will be re-organizing Meetings page to contain only meetings from past two years; members at meeting agreed with suggestion to remove agenda and location info from Meetings page as the info is also contained in the minutes • Events page will also be updated to contain only the past two years, but Newsletter page will still contain all issues • Terms of reference will be moved to the Members page • Mary Anne Howse suggested that the CHI Libraries page also be updated so that website links go directly to the consumer health page if possible → Taryn to send an e-mail to members asking them to provide updated links and contact information • Mary Anne suggested archived info be moved to Members Only page; Taryn suggested putting resources from Resources page in Members Only for added value → meeting discussion indicated most members felt sharing resources with everyone was important; suggestion to include most recent resources on Resources page and older resources on Members Only page, also to change “Resources” to “Hidden Gems” and include link to membership form so website users would be encouraged to join • Question about using the gmail address as our “contact us” info for receipt of website suggestions and new content; not sure how frequently the gmail account is being checked; Erica Lee volunteered to regularly check the gmail account, but will check with Marg Muir first to see if she is still interested in monitoring the account as Membership coordinator • Judith Purdell-Lewis asked if the website stats could be made available → Taryn will follow up | <p>Taryn Lenders</p> <p>Taryn Lenders</p> <p>Erica Lee</p> <p>Taryn Lenders</p> |
| 6 | Treasurer (read by Mary Anne Howse on behalf of | <ul style="list-style-type: none"> • 13 people have so far renewed their membership for 2009; current balance is \$83.79 | |

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| | Mary Robinson) | <ul style="list-style-type: none"> Liz Gibbon suggested providing online payment to make renewals easier →Other members suggested the cost would not make this option worthwhile | |
| 7 | Membership (read by Mary Anne Howse on behalf of Marg Muir) | <ul style="list-style-type: none"> Renewal reminder notices to be sent | |
| 8 | Member-at-large (read by Mary Anne Howse on behalf of Christine Marton) | <ul style="list-style-type: none"> Reported that City of Toronto has an online grants directory; CHIPIG may be eligible for funding if we can partner with another organization on a related topic | |
| 9 | September AGM | <ul style="list-style-type: none"> Will be voting on revised Terms of Reference, including proposed financial policy Co-chair (Mary Anne Howse), Secretary (Erica Lee) and Webmaster (Taryn Lenders) positions up for renewal; incumbents interested in renewing term; other candidates also welcome Term for Member-at-large (Christine Marton) position also up →Decided at April Senior Executive meeting to eliminate Member-at-large position because: 1) Executive already quite large for a group that meets so infrequently, 2) Position originally created to encourage participation of member outside of Greater Toronto Area, but is not currently being used in this way; still value and will be able to use Christine's ideas related to funding, but may be better to assign funding work to committees as needed for specific projects that may need funding (e.g. continuing education course) Open to ideas for speaker and host for meeting →use of social networking in consumer health libraries suggested as topic; Donna MacLeod suggested as a person to consult for potential speakers | |
| Next meeting: Wednesday, September 9, 2009, Annual General Meeting, Location Women's College Hospital, Room 252 (Boardroom) | | | |

Roundtable Sharing

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| Location: Marion Powell Women's Health Information Centre Report given by: Mary Anne Howse, Marilyn Schafer | |
| Public Events: | <p>Our Lunch and Learns continue to be popular. In April, a couple of dietitians presented on Eating Organically and/or Eating Locally. We had 37 people. On May 13, a nurse from Toronto Public Health came and spoke on Sun Safety Awareness. We had 16 people at that presentation. Our final session will be June 17. Members of the Hospital's Wellness for Independent Seniors Program will be coming to speak. We expect around 20 people to come for that. I am scheduling sessions for the Fall now. So far we have sessions booked on Traditional Chinese Medicine, Health Backs, and Menopause and Moods.</p> <p>On May 6th, we held an Open House to celebrate our 5th anniversary in our present location in the Hospital and with our new name. We had over 50 visitors. Most of them were staff. We were pleased so many staff came because we rely on them to refer staff to us. We had a big Happy Anniversary poster for people to sign. We will plaque it and hang it in the Library. We also had self-guided tours and a Health Information Bingo game with a draw for a gift basket.</p> <p>We continue to hold monthly displays in the lobby of the Hospital. These displays attract a certain number of people.</p> |
| Publications: | <p>Marilyn Schafer has been updating all our Resource Finders and created some new ones at the request of Hospital staff. We were asked to do a Resource Finder on PCOS for a workshop. We now have 16 Resource Finders. We sent samples of each one to the program directors in the Hospital to let them know we had them and they could order them. Many directors called us to order multiple copies of each Resource Finder.</p> |
| Other news: | <p>We are not moving to the first floor. We are happy about that because the space the planning department allocated for us was too chopped up and very small for a busy library. Instead the present space will be renovated. We will lose about ¼ of our space to make room for offices. We have to make some adjustments in our shelving and we will lose our Other Languages Collection. I am losing my office. A new office will be built for me next to the present office. The renovations are supposed to happen this summer. However, the pace of construction is very slow at the Hospital, so it may not happen until the Fall.</p> |
| Location: Health Information & Wellness Centre, Trillium Health Centre Report given by: Liz Gibbon | |
| Publications: | <p>All 66 titles in the HealthFinder series of brochures are currently being updated for 2009.</p> |
| Other news: | <p>We have a selection of books for children in our collection which were underused. These books help children deal with serious life events, or understand differences in themselves and others. A three month marketing campaign to publicize these books amongst staff has been largely successful. Methods were email to targeted users, distribution of flyers, and posters and displays in the Centres.</p> |