

January 28, 2002

Jessie McGowan
President
Canadian Health Libraries Association/
Association des bibliothèques de la santé du Canada
C/o Library Services
General Campus
Ottawa Hospital
501 Smyth Road
Ottawa, ON
K1H 8L6

Dear Jessie;

On behalf of the Newfoundland & Labrador Health Libraries Association I am submitting this application for the CHLA/ABSC Development Fund. NLHLA seeks the support of CHLA/ABSC to host a major C.E. activity in St. John's.

Most members of our chapter are unable to attend health library continuing education activities due to a total lack of funding from their organizations combined with the expense of travel outside of Newfoundland.

NLHLA would like the support of CHLA/ABSC through its development fund to help resolve that situation. We are asking for \$1,500 to support a major continuing education session by Ann McKibbin on evidence based health librarianship to be given in St. John's on May 2 – 3, 2002.

We hope that we will be able to interest other health professionals in these activities and may be able to cover much of the cost through local funding. We need CHLA's help to get this activity off the ground. We would be quite willing to return any surplus from the workshop to CHLA/ABSC up to the amount of the CHLA/ABSC grant.

Attached are an application and proposed budget. Please contact me if you have any questions or require more information.

Yours sincerely,

George Beckett
President,
Newfoundland & Labrador Health Libraries Association

CHLA/ABSC DEVELOPMENT FUND APPLICATION FORM

General information

Name of chapter, individual or organization applying for funding:

Newfoundland & Labrador Health Libraries Association

Name of contact person: George Beckett, NLHLA President
Address: Health Sciences Library,
Memorial University of Newfoundland
St. John's, NF
A1B 3V6

Telephone number 709-777-6670
Fax number: 709-777-6866
Email address: georger@mun.ca

Project information

Provide a detailed description of the project; include information about the following:

Project title:

Evidence Based Health Librarianship (working title pending confirmation with Ann McKibbon)

Purpose and objectives of the project:

To provide a continuing education opportunity for members of NLHLA to which they otherwise would not have access

Documentation of the need of the project;

Historically most health librarians in Newfoundland & Labrador have been unable to take advantage of CHLA/ABSC conferences or CE activity due to lack of organization support. Most of our chapter members are not CHLA/ABSC members because they do not see the immediate value in CHLA/ABSC membership.

Relevance of the project to the mission of CHLA/ABSC

It will benefit the professional practice of CHLA/ABSC members and encourage non-members to consider joining. In the longer term it should also contribute to health care by better equipping librarians and interested health professionals with better tools for understanding and applying evidence base criteria to information needs.

Project plan, including starting date and completion date, in sufficient detail to explain the options selected:

It is proposed to host the two day session on May 2 – 3, 2002 in combination with the NLHLA annual general meeting. Each day will be organized as a separate session with a basic overview on May 2 and a more specialized session on May 3. We hope to interest other health professionals in attending the sessions, particularly those on May 3.

Explain how the project will be evaluated:

A course evaluation sheet will be given to all participants to evaluate the session(s) and identify high priority areas for future CE activities

If the project is one of research, include:

Design, methods and analysis: Not applicable

Present state of knowledge relative to the proposed project, including a brief literature search.

Financial information

Expected total cost of the project; include a detailed itemization of projected costs:

See attached budget

Amount of funding secured from other sources, e.g., the local CHLA/ ABSC chapter or other organization:

NLHLA will contribute \$300 from its own budget and we are approaching the provincial Cochrane Collaboration representatives for support as well.

Amount of funding sought from all other sources:

Amount of profit expected upon completion of this project from sales, presentations, user fees, etc.:

Our target is to break even. If we meet our attendance goals a small profit may be made. We would return the proposed funding to CHLA/ABSC up to the amount of the original grant depending upon the size of the profit.

Additional Information

Names of all personnel to be engaged in this project and the tasks that they will be performing: (*Note*: it is the responsibility of the chapters to inform the Board of changes in project leadership)

Ann McKibbon – Course Instructor

Name(s) of the person(s) who will be administering the funds for this project:
Annette Anthony, Secretary/Treasurer of NLHLA