



**Annual General Meeting of the  
Southern Alberta Health Libraries Association**

October 21, 2008

Discovery Room, Cantos Music Foundation

134-11th Avenue SE

5:30 -6:30 pm

## **Minutes**

**Present:** Elizabeth Aitken, Rachel Chan, Heather Ganshorn, Tuyet Lam, Taryn Lenders, Yongtao Lin, Sherry MacArthur, Andrea Martini, Cari Merkley, Susan Powelson, Helen Lee Robertson, Vivian Steida, Lorraine Toews, and Marcus Vaska

**1. Call to order** – The meeting was called to order by Heather Ganshorn at 5:30 p.m.

**2. Approval of Minutes** – Heather Ganshorn moved and Taryn Lenders seconded that the minutes from the last Annual General Meeting on November 8, 2007, and the minutes from the General Meeting on May 7, 2008 be accepted as distributed. Motion carried.

### **3. Executive Reports**

**Treasurer's Report:** Elizabeth Aitken reported that the current account balance is \$3053.07. Please see attached income statement for further details.

**President's Report:** Several successful events were held this year, such as the MLA webcast and the Complementary and Alternative Medicine Symposium jointly hosted by HKN, NAHLA and SAHLA. SAHLA's proposal to host the 2011 CHLA conference was also accepted.

### **4. Website**

Heather Ganshorn moved that the duties of webmaster be added to the position of Secretary. Lorraine Toews seconded. Motion carried.

We currently pay Doteasy to host the SAHLA website. CHLA has offered to host chapter websites for free, and the move would allow additional functionality such as member only areas. Traffic from our former URL could be redirected to the new address until our agreement with Doteasy ends. Heather Ganshorn moved and Cari Merkley seconded that we move our site to the CHLA main site. Motion carried.

### **5. SAHLA/NAHLA/HKN CAM symposium report**

The symposium was considered a success by all involved, and the organizers were able to repay the chapter initiative grant received from CHLA with the event profits. NAHLA has indicated an interest in working with SAHLA on future events, and their annual spring conference may offer opportunities for partnership. Concerns about timing were raised, and it was agreed that any joint NAHLA/SAHLA activity should not take away from planning for the 2011 conference.

Questions were raised about what the focus of SAHLA's future activities should be. Some felt it

should be the professional development of SAHLA members, but there was also a suggestion that events that bring information professionals together with other members of the community around themes like the patient experience could help raise the profile of SAHLA members' work. It was agreed that further discussion was needed to clarify what SAHLA's future direction will be.

Susan Powelson moved and Tuyet Lam seconded that SAHLA approach NAHLA about partnering for their spring program and ask them what we can do from Calgary to assist. Motion carried.

#### **6. CHLA 2011 Update**

Susan Powelson has agreed to act as the conference chair. Several venues downtown are being investigated, and "Breaking New Ground" was suggested as a possible theme. A call for committee members will come in 2009.

#### **7. Revision of SAHLA Bylaws**

Helen Lee Robertson, Heather Ganshorn, and Taryn Lenders volunteered to draft an update to SAHLA's bylaws.

#### **8. Election/acclamation of candidates for the executive positions for 2008/2009**

The following executive members were acclaimed.

- Vice President/President Elect - Yongtao Lin
- Treasurer – Rachel Chan
- Secretary – Cari Merkley

Taryn Lenders, former Vice President, assumes the position of 2008-2009 President.

#### **9. Adjournment**

Rachel Chan made a motion to adjourn. Elizabeth Aitken seconded. After the meeting adjourned, SAHLA members toured the Cantos music collection.

Southern Alberta Health Libraries Association

**October 21, 2008 Annual General Meeting  
Treasurer's Report**

INCOME STATEMENT for the year October 4, 2007 – October 21, 2008

REVENUE

Membership Dues (19)	285.00
Return of SAHLA Contribution to Symposium (made September 2007)	300.00
SAHLA share of Symposium profits	1888.23
Estimated account interest (1)	<u>.50</u>
Total Revenue	\$2473.73

EXPENSES

Up To October 21, 2008

Transfer of NAHLA Symposium cheque to Symposium account (2)	300.00
MLA Webcast	389.22
Webcast catering	66.17
Doteasy website hosting	46.18
Reimbursement CHLA gift	<u>51.19</u>
Total Expenses	\$ 852.76

On October 21, 2008 (so cheques not yet cashed)

Cantos room rental and tours	258.30
Ethnicity Catering	<u>405.45</u>
AGM expenses	\$ 663.75 (ea Nov 3/08)

September 30, 2007	Balance	\$1431.89
October 20, 2008	Actual Balance	\$3053.07 (3)
Estimated Post-AGM balance		\$2389.32 (ea nov 3/08)

1. Have not yet received Sept and Oct 2008 statements but interest has been either 4 or 5 cents per month.
2. NAHLA symposium cheque money was still in the SAHLA account at 9/30/2007 beginning. The starting balance includes it. The 300.\$ was transferred to the Symposium account later in October 2007.
3. Discrepancy of +21cents

E.Aitken